

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 11th APRIL 2017**

Present:

Cllr Mrs Day (Chair)
Cllr Mrs Helmer

Cllr Gardener
Cllr Johnson

		To be actioned by
1	Apologies	
	Apologies for absence had been received from Cllr Boxall due to an alternative commitment.	
2	Declaration of Interest	
	There were no declarations of interest.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. Cllr Gardener is to look at the notice-board and fit a bolt to one side.	KD WG
5	Planning Applications	
	No planning applications had been received this the last meeting.	
6	Village Consultation	
	Although there is now a de-regulated approach to planning meaning small developments of 10-20 houses can be built in areas that would previously have been denied, it was agreed that the Parish Council would not undertake a Neighbourhood plan or Village Consultation on housing numbers as any new housing in Hastingleigh would be considered unsustainable.	
7	Finances	
	<p>The Financial Statement was circulated. The Parish Council has £5822.84 in the bank as at 31st March 2017.</p> <p>A copy of the financial report and a budget v expenditure was distributed to all Councillors.</p> <p>2 cheques were signed for KALC – annual membership and £7.20 for Hastingleigh Parish Councils share of a financial training course the Clerk had attended.</p> <p>To consider the findings of the Review of Effectiveness of the System of Internal Controls The Parish Councillors considered the effectiveness of the system of internal control. The internal controls are maintained and properly recorded. The Internal and External Auditors Reports are circulated and points raised are addressed.</p> <p>To approve the Annual Governance Statement 2016/17 by Resolution The Parish Councillors unanimously approved, by resolution, the Annual Governance Statement 2016/17. It was duly signed and dated by the Chair of the meeting, Cllr Mrs Day.</p> <p>To consider the Accounting Statements 2016/17 The Parish Councillors considered the Accounting Statements for 2016/17. Having been checked the figures appear to be correct.</p> <p>To approve the Accounting Statements 2016/17 by resolution The Parish Councillors approved, by resolution, the Accounting Statements for 2016/17.</p>	

	<p>To ensure the Accounting Statements 2016/17 are signed and dated by the person presiding at the meeting</p> <p>The Accounting Statements 2016/17 were signed and dated by the Chair of the meeting, Cllr Mrs Day.</p> <p>Cllr Johnson expressed thanks to The Clerk for the smooth running of the accounts.</p>	
8	<p>Risk Assessment</p> <p>There are no changes to the Risk Assessment to be made.</p>	
9	<p>Correspondence</p> <p>The Clerk had circulated all correspondence.</p> <p>It was noted that correspondence with regard to the pond had been received. It is suggest Barley in Hay nets secured at each side of the pond might help in the short term but these need to be removed after 6 months.</p> <p>Landscaping was approved and it was agreed the Clerk would seek at least 3 quotations. A maximum spend for this project will be £2500.</p>	
10	<p>Any Other Business</p> <p>Football Field Checks: Feb - May – KD May - July – YH July – Oct – SB</p> <p>The Annual Parish Meeting was discussed. This will be held on 23rd May at 7.30pm in the hall. The Clerk will write to the groups, suggesting they report to the meeting on their activities for the last year. This is the same format as last year. Hastingleigh Parish Council will host this year as Elmsted hosted last year.</p> <p>The Clerk was also asked to find prices for a picnic bench to be put near the pond benches.</p> <p>It was noted some people when walking do not use footpaths.</p>	
11	<p>Date of the Next Meeting</p> <p>The next meeting will be the AGM, held on Tuesday May 9th 2017. Apologies in advance were received from Cllr Johnson.</p>	
	<p>The meeting closed at 8.50pm</p>	

Signed:

Date: