

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 11th OCTOBER 2016**

Present:

Cllr Mrs Day (Chair)
Cllr Mrs Helmer

Cllr Gardener

		To be actioned by
1	Apologies	
	Apologies for absence had been received from Cllrs Johnson and Mrs Boxall.	
2	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. Cllr Mrs Helmer is to take over the checking of the Football Field as Cllr Mrs Day has been doing this for some time.	KD YH
5	Planning Applications	
	A Planning application has been received for a barn conversion at Court Lodge. The Parish Council is to raise concerns over drainage, waste and water supply for this conversion.	
6	Finances	
	The Financial Statement was circulated. The Parish Council has £7,178.58 in the bank as at 30 th September. Cheques to be written – expenditure was agreed for £40 for Lawncare. A copy of the financial report and a budget v expenditure was distributed to all Councillors.	
7	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
8	Correspondence	
	The Clerk had circulated all correspondence.	
9	Any Other Business	
	The flagpole needs a clean, Cllr Gardener and Mrs Day will have a clean-up prior to Remembrance Sunday.	
9	Date of the Next Meeting	
	The next meeting will be held on Tuesday November 8 th 2016.	
	The meeting closed at 8.20pm	

Signed:

Date: