

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 8th NOVEMBER 2016**

Present:

Cllr Mrs Day (Chair)
Cllr Mrs Helmer

Cllr Mrs Boxall
Cllr Johnson

		To be actioned by
1	Apologies	
	Apologies for absence had been received from Cllr Gardener.	
2	Declaration of Interest	
	Cllr Mrs Helmer declared a personal interest in setting the budget as far as the Clerks salary is concerned.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine.	KD
	Cllr Mrs Day reported that the flag-pole has been cleaned and it was agreed that the Clerk would contact Mr Rust with regard to the putting up of the flag for the memorial service.	YH
5	Planning Applications	
	No planning applications had been received.	
6	Finances	
	The Financial Statement was circulated. The Parish Council has £6,573.52 in the bank as at 31 st October. Cheques to be written – expenditure was agreed for £80 for Lawncare.	
	The budget was discussed for 2017-18. It was agreed that an additional £150 would be spent towards the upkeep of the churchyard. The Parish Council agreed to precept for £3090.	
	A copy of the financial report and a budget v expenditure was distributed to all Councillors.	
7	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
8	Correspondence	
	The Clerk had circulated all correspondence.	
9	Any Other Business	
	The hedge from one of the properties in the Bowl Field is over-hanging in to Tamley Lane. This is to be reported to Kent Highways.	
	Cllr Mrs Helmer reported that she had attended the Parish seminar on Highways. The seminar had covered the national Spring Clean in 2017, devolution of powers, street lights across the county are to be changed to LED lights rather than being switched off completely at night.	
9	Date of the Next Meeting	
	The next meeting will be held on Tuesday February 14 th 2017.	
	The meeting closed at 8.40pm	

Signed:

Date: