

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 14th JUNE 2016**

Present:

Cllr Mrs Day (Chair)
Cllr Gardener
Cllr Johnson

Cllr Mrs Boxall
CllrMrs Helmer

		To be actioned by
1	Apologies	
	Apologies for absence had been received from Mrs Boxall.	
2	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. Cllr Mrs Helmer has the book so that she can undertake the Football Field Checks in June, Cllr Mrs Day is to check in July and Mrs Boxall in August/September.	KD YH/ KD
9	Finances	
	The Financial Statement was circulated. The Parish Council has £6,210.10 in the bank as at 31 st May. Cheques to be written – expenditure was agreed for £120 for Lawncare, £60 for Mrs MacCormack for the Internal Audit and £31.22 for the Clerk to re-imburse the Beacon lighting expenses. It was also agreed that payments to Lawncare could be sent as and when needed. A copy of the financial report and a budget v expenditure was distributed to all Councillors. The Parish Council had received a report from NALC advising that the Clerks salary should be increased with immediate effect and the figures were also sent round. The Clerk had drafted a letter to the bank requesting a standing order update, this was signed by 2 signatories.	
10	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
11	Planning Applications	
	A Planning Application had been received for Pilgrims but this could not be discussed at this time.	LJ
12	Correspondence	
	KCC had written explaining that funding for the website is to be withdrawn. The Parish Council is to apply to the Transparency Fund in the first instance to have this dealt with.	
13	Any Other Business	
	There was no other business to discuss.	
14	Date of the Next Meeting	
	The next meeting will be held on Tuesday September 13 th 2016.	
	The meeting closed at 8.20pm	

Signed:

Date: